

Leadership Institute 2019 Logistics Details

We are excited for Leadership Institute 2019! Thank you for your commitment to be present along with over 2,500 leaders gathered from across the connection. During the three days of Leadership Institute we will cover a lot of ground working together toward a preferred future for the United Methodist Church and preparing for a bright future in ministry following General Conference 2020.

We have an incredible team of leaders, speakers, volunteers and sponsors who are committed to serving you next week.

Today our dedicated teams of volunteers are preparing your participant packets, snack boxes and nametags. While doing so, they will stop to pray and give thanks for the incredible privilege of hosting this gathering at this pivotal moment in the history of the United Methodist Church.

Below you will find important information and details about Leadership Institute 2019. **Taking a few moments to read the message in its entirety will help you be fully prepared for your arrival.**

Please know we are here to serve you. If you need anything, please do not hesitate to reach out to us at **913-232-4157** or email at sharechurchconferences@cor.org.

Print your Ticket!

Please be sure to bring your printed ticket with you to Check In. This is your admission to the conference, just like a boarding pass for a flight.

To print your ticket, locate your email with your direct link to your registration. Or go to [registration](#), enter your email address and confirmation number (found on your confirmation email, or you can have it sent to you) and select **Ticket with Agenda**.

Arrival and Guest Check In

Our **Leawood Campus** has three buildings. **Come directly to Building B when you arrive for the first time.** Guest Check In, Walk In Registration, the Cafe and Bookstore are all located in Building B. You will receive your conference notebook complete with a schedule and campus map.

Church of the Resurrection, Building B

5001 W 137th Street
Leawood, KS 66224

[Google Map to the Church](#)

[Campus Parking Map](#)

Park in lots B1, C1, Northwest Parking or A1-A7

Guest Check In:

Location: The Foundry in Building B

Check-In times:

Tuesday, 9/24 4:30-6:30pm: Pre-Institute Check In

Guests arriving in Kansas City Tuesday are encouraged and invited to check in early on Tuesday evening.

Wednesday, 9/25 7:30-9:00am: Pre-Institute Check In

Plan to arrive early, particularly if you would like to add or change your Pre-Institute sessions.

Wednesday, 9/25 4:30-6:30pm: Leadership Institute Check In

If you arrive early for Leadership Institute and would like to Check In, we will be staffed for Check In all day Wednesday.

Start Times

Pre-Institute

AM Sessions: Wednesday, 9/25 9:00am-12:00

Lunch: 12:00-1:30: Pre-Institute attendees enjoy a Kansas City Barbeque lunch

PM Sessions: Wednesday, 9/25 1:30-4:30pm

Leadership Institute

Opening General Session: Wednesday, 9/25 6:30pm - Sanctuary, Building A

Additional Schedule Details

- **Lunch** is provided Thursday as part of your registration. Dinner is on your own. A restaurant map is [available here](#) and will also be in the notebook you will receive at Check In. Where available, reservations are highly recommended.
- **Workshop Ticket Exchange:** For Pre-Institute attendees, your Ticket has information specific to the Pre-Institute Workshops you are registered to attend. You will need to keep your Ticket or Email handy to reference your Workshop details.

Due to the limited number of seats available in each classroom, please attend the session(s) in which you are registered so that seats are available for each guest registered for that workshop. Thank you for your understanding.

If you would like to change a session, please visit the **Workshop Ticket Exchange**, located in **the Commons of Building B. Pre-Institute Ticket Exchange begins at 4:30pm Tuesday**. Our volunteers look forward to helping you select from any session with open seats.

- **Building Tours:** Building Tours are offered on **Wednesday, 9/25 12:30pm, during lunch**, and on **Friday, 9/27 at 12:30pm, at the conclusion of the event**. Meet your tour guide in the Commons of Building B.
- **Lunch and Shares:** Sessions with many of the General Boards & Agencies, UM Biblical Scholar, Sponsors and other special interest groups are planned during the Thursday lunch. Check the [website](#) for groups and your conference notebook for room numbers. Grab your boxed lunch and join in a conversation of interest.
- **Seminary Alumni Gatherings:** If you attended any of the seminaries listed at the end of this letter, alumni gatherings are planned during Thursday lunch. Grab your boxed lunch and head upstairs in Building B to network with fellow alums and meet with representatives from the seminary. Room locations are in your Conference Notebook.

Travel Details

- Most of the hotels **do not provide transportation**. Please double check with your hotel to verify if shuttle service is available. If not, you may rent a car, or contact a car service. Several options are: **Uber, zTrip:** 913-647-0010, College Boulevard Taxi and Limo: 913-645-2219, HD Express Taxi: 913-800-5910.

- [Kansas weather](#) is unpredictable this time of year, so please plan accordingly. Use Leawood, KS as the city or zip code 66224 on your weather app. Lunches and breaks will be served outside. Seating is available both inside and outside. We encourage you to bring an **umbrella, raincoat and a sweater or light jacket** due to fluctuating temperatures inside our building, or while eating outside.
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Other Details

- **Resources:** While here, we hope you will explore the wide variety of resources and products available at [The Well Bookstore](#). If your church is exempt from sales tax in your state, we encourage you to submit your tax exemption information so that we can honor it when you are making purchases in the bookstore. **In order to honor your exemption, we must have a copy of your certificate or letter on file.** You may also set up a church charge account and we will invoice you for your church purchases following the conference. **To establish an account and submit your tax exemption, you must [complete this form](#)** prior to Leadership Institute.
- **Pre-Institute Resources:** Resources presented in Pre-Institute sessions will be available at [ShareChurch.com](#). If you do not already have a ShareChurch.com account, you will need to create a free account. You may then use the Search bar to search the name of your Pre-Institute.
- **CEU Credits:** Continuing Education Credits will be available for full participation. Blank certificates will be available for pick up at the Information Booth. Certificates are issued by Church of the Resurrection and it is the responsibility of the participant to check with their authorizing organization on the acceptance of these CE Credits.
- **Social Media Information:** Join the conversation!

Use **#LI2019, #LI2019UMC, #briighthouseUMC** in social media posts
Tag us on Twitter and Instagram: **@churchoftherez**
Like us on Facebook: [sharechurchresurrection](#)

Thank you for your participation at Leadership Institute 2019. Our congregation is praying for you by name this weekend in worship and looking forward to your arrival. I hope you leave with bright hope for tomorrow – renewed, energized, and empowered to lead a movement for the sake of a vital, missional United Methodist Church that is authentically Christian, passionately Wesleyan, fully inclusive and enthusiastic about reaching all people with the love of Jesus Christ.

Please let us know how we can best serve you. Our team is prepared to assist you at sharechurchconferences@cor.org or 913-232-4157.

Blessings and safe travel,



DEBI NIXON • Executive Director of ShareChurch

The United Methodist Church of the Resurrection
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PS. We want to thank the following sponsors who made it possible for young adults and international guests to attend this year's Leadership Institute at a discounted rate. Please take time during the Institute to visit the representatives and express thanks to them.

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